

POLICY NO 10: DRESS CODE

Key Policy Contact Person: Manager, Our Village Family Childcare

POLICY STATEMENT:

This policy is designed to provide guidance regarding the required standard of dress expected by those who represent Our Village Family Childcare (OVFC). This guidance reflects the principles of equal opportunity and occupational health and safety legislation.

CRITICAL INFORMATION:

Recommended Dress

Smart, casual style dress is recommended. Occupational health and safety requirements, and cultural and ethnicity requirements should be observed. For example, hats and long sleeves for appropriate sun protection and appropriate footwear such as non-slip sole to enable full movement and support during activities with children.

Wearing clothing with the Service logo is encouraged during working hours. Other members of the Educator’s family should not wear this clothing unless they are engaged in the activities of service. Name badges provided by the service should be worn whilst working and particularly when undertaking excursions. Clothing with the service logo should not be sent to recycling organisations.

Clothing that is not acceptable includes:

- Clothing with slogans or messages that are suggestive.
- Casual shorts such as towelling or high cut
- Clothing with a plunging neckline
- Strapless tops
- Any clothing revealing a bare midriff or bare thighs.
- Rubber thongs, bare feet, scuffs

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PURPOSE:

OVFC is a high-profile community-based education and childcare service. There is an expectation that staff and Educators will be appropriately dressed. OVFC is represented by people from a wide variety of social and cultural backgrounds. Staff and Educators work within a variety of situations, and it is important that they are dressed accordingly. Dress requirements should balance individual styles with the community’s expectations of the service.

SCOPE/RESPONSIBILITIES:

This document applies to all Educators, Coordination Unit Staff, Volunteers and Students of OVFC.

STATEMENT OF DIVERSITY

Sunbury and Cobaw Community Health is committed to improving the health of our community and being accessible to all, including people from culturally and linguistically diverse (CALD) communities, those from Aboriginal and Torres Strait Islander background, people with a disability, Lesbian Gay Bisexual Transgender Intersex and Queer (LGBTIQA+) people and other socially vulnerable groups and supporting their communities across the lifespan from birth to older age.

DEFINITIONS:

PROCEDURES:

OVFC Coordination Unit and Educators need to maintain the professional image of the service, being mindful of health and safety requirements and dress according to different situations. OVFC recognises the importance of personal choice, therefore recommends that the policy be indicative, but not exhaustive.

Recommended Dress

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REFERENCES:

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RELATED POLICIES & PROCEDURES/ WORK INSTRUCTIONS:

- Occupational Health and Safety – 28
- SCCH Health and Safety Policy and Procedure

VERSION CONTROL AND LEGISLATION:

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