

POLICY

POLICY 11: DRUGS AND ALCOHOL

OVERARCHING PERSPECTIVE:

Perspective: Quality Services
Policy: Services and Programs

POLICY:

Our Village Family Childcare Service is committed to the health and wellbeing of children, staff Educators and families. Illicit drugs and alcohol impair the abilities of adults to perform their education and child care duties in a safe and professional manner.

Education and Care Services National Regulations 2011, Part 4 Children's Health and Safety, Regulation 82 (2) states that "a *Family Day Care Educator must ensure that children being educated and cared for by the Educator as part of a family day care service are provided with an environment that is free from the use of tobacco, illicit drugs and alcohol*".

SCOPE:

This document applies to all Educators, Families, Coordination Unit Staff, Volunteers and Students of Our Village Family Childcare Service.

RATIONALE:

To ensure Our Village Family Childcare Service protects children in care from risks associated with drug and alcohol use by others.

PROCESS:

1. No person who is affected by drugs and/or alcohol shall supervise or remain in the presence of a child in care.
2. The Educator shall not consume alcohol during the hours the children are in education and care as part of the Our Village Family Childcare, nor shall any other person consume alcohol within the registered environment whilst children are in care (Regulation 83 (3a)).
3. Children in education and care with an Our Village Family Childcare Educator shall not be taken to environments where alcohol or drugs are being consumed.
4. An Educator must not be affected by alcohol or drugs (including prescription medication) so as to impair his or her capacity to provide education and care to the children (Regulation 83 (3bb)).
5. Authorised people, nominated on the children's enrolment form, collecting children should be capable of acting in a responsible manner. Where possible, children should not be released to an adult who is demonstrating behaviours suspected of being the result of drugs or alcohol.
6. If an Educator has concerns for a child's welfare, they should endeavor to prevent the release of children, however if this is not possible the children should be released, the police contacted and the Coordination Unit notified immediately. An Incident Report

must be completed and forwarded to the Coordination Unit within 12 hours of the event happening.

DEFINITIONS:


REFERENCES:

- Education and Care Services National Regulations, 2011

RELATED DOCUMENTS:

- Delivery and Collection of Children - 3
- Child Safe Environment & Child Protection - 7
- Duty of Care Policy

This box to be completed after final draft has been approved.

Issue Date:	November 2016	Previous Review(s):	Nov '11, Jul '10, Jul '15
Issue Number:	Four (4)	Next Review:	November 2019
Owner:	Manager, Family Day Care	<p>Signed in accordance with Deed of Delegation: 1/12/2016</p> <p>X </p> <hr/> <p>Marcus Bosch General Manager, Child, Youth & Family Services Signed by: Marcus Bosch</p>	