

POLICY

POLICY 10: DRESS CODE

OVERARCHING PERSPECTIVE:

Perspective: Quality Services
Policy: Services and Programs

POLICY:

This policy is designed to provide guidance regarding the required standard of dress expected by those who represent Our Village Family Childcare Service. This guidance reflects the principles of equal opportunity and occupational health and safety legislation.

SCOPE:

This document applies to all Educators, Coordination Unit Staff, Volunteers and Students of Our Village Family Childcare Service.

RATIONALE:

Our Village Family Childcare Service is a high profile community based education and childcare service. There is an expectation that staff and Educators will be appropriately dressed. Our Village Family Childcare is represented by people from a wide variety of social and cultural backgrounds. Staff and Educators work within a variety of situations and it is important that they are dressed accordingly. Dress requirements should balance individual styles with the community's expectations of the service.

PROCESS:

Our Village Family Childcare Coordination Unit and Educators need to maintain the professional image of the service, being mindful of health and safety requirements and dress according to different situations. Our Village Family Childcare Service recognises the importance of personal choice, therefore recommends that the policy be indicative, but not exhaustive.

Recommended Dress

Smart, casual style. Occupational health and safety requirements, and cultural and ethnicity requirements should be observed. For example, hats and long sleeves for appropriate sun protection and appropriate footwear such as non-slip soles to enable full movement during activities with children.

Wearing clothing with the Service logo is encouraged during working hours. This clothing should not be worn by other members of the Educator's family, unless, they are engaged in the activities of service. Clothing with the service logo should not be sent to recycling organisations. Clothing that is not acceptable includes:

- Clothing with slogans or messages that are suggestive
- Torn clothing including, designer jeans or tee shirts with torn areas
- Casual shorts such as towelling or high cut
- Clothing with a plunging neckline
- Strapless tops
- Any clothing revealing a bare midriff or bare thighs
- Rubber thongs, bare feet


DEFINITIONS:

REFERENCES:

RELATED DOCUMENTS:

Occupational Health and Safety - 28

This box to be completed after final draft has been approved.

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Issue Number:	Four (4)	Next Review:	November 2019
Owner:	Manager, Family Day Care	Signed in accordance with Deed of Delegation: <div style="text-align: right;">1/12/2016</div> <div style="text-align: center;">  <input checked="" type="checkbox"/> </div> <hr/> Marcus Bosch General Manager, Child, Youth & Family Services Signed by: Marcus Bosch	